

Performance Improvement Plan (PIP)

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Employee name: _____ Date: _____ dd / mm / yyyy

This Performance Improvement Plan (PIP) aims to address any concerns regarding your performance and establish a clear pathway for improvement. Our goal is to provide the necessary support and resources to help you succeed and meet the expected performance standards in your role. It is important to note that this plan is not a punitive measure but rather an opportunity for your professional growth.

Performance issues

Performance expectations

Support and resources

Performance improvement objectives

Action plan

Monitoring and feedback

Date: _____ dd / mm / yyyy

Notes

PIP period and consequences

Additional notes

By signing this plan, you acknowledge receipt of the PIP and demonstrate your commitment to diligently working towards improvement in the abovementioned areas. The company will also provide you with close support to ensure your success.

Employee's signature

Date: dd / mm / yyyy

Manager's signature

Date: dd / mm / yyyy

HR Representative's signature

Date: dd / mm / yyyy